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2130 HERITAGE LOOP ROAD  
PASO ROBLES, CA 93446  
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**YOUTH LIVESTOCK CENTER**  
**PEN LEASE AND BOARDING AGREEMENT**

This Youth Livestock Center Pen ("PEN") Lease and Boarding Agreement ("AGREEMENT") is between Heritage Ranch Owners Association ("HROA"), and

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an HROA member or tenant in good standing ("LESSEE").

For purposes of this Agreement, "LESSEE" is defined as the primary HROA Member or properly registered, primary Tenant occupying a residential address within the HROA community. All LESSEES must be over the age of 18 and have the legal authorization to execute an agreement between themselves and HROA. There is only one (1) primary Member or one (1) primary Tenant permitted to be a LESSEE per HROA residential address. Designated Residents are prohibited from being a LESSEE or signing a Lease Agreement with HROA representing any residential HROA address.

1. **Description of Property to be Rented.** HROA agrees to lease to LESSEE one PEN to accommodate one (1) show market lamb, one (1) goat, or (1) hog/swine. Each LESSEE is allowed a maximum of two (2) pens per household at any time unless approved in writing by the Association.

Assigned Pen # \_\_\_\_\_

2. **Rent.** This is a month-to-month lease (January 1 – August 30) for the current year's 4H and Future Farmers of America (FFA) Fair season only. Payments are due in January of each show year or the date the show animal is placed in the leased PEN. Effective January 1, 2022, the PEN lease fee is twenty-five dollars (\$25.00) per month, per show animal. With the acceptance of the terms and conditions of this AGREEMENT, the total show season lease fees per PEN are to be paid.

LESSEE shall be required to provide HROA with thirty (30) days' written notice of their intention to vacate the assigned PEN(S) if a refund is requested.

3. **Individuals Authorized to Use PEN.** The PEN will be used only by LESSEE.

All Youth Livestock Center LESSEES must remain in good standing with the Association in order to use the Youth Livestock Center.

4. **Indemnification of HROA.** LESSEE agrees to indemnify, defend and hold harmless HROA from any liability arising before termination of this AGREEMENT for personal injuries or property damage caused by the negligent, willful, or intentional conduct of LESSEE or his/her/their guests or whenever immediate physical action is required by any HROA representative to prevent further damage to either personal property or the environment as outlined in the Membership Handbook – Rules and Regulations. LESSEE agrees that HROA shall not be liable to LESSEE for any loss of or damage to the animal(s) by any cause whatsoever, including but not limited to fire, theft, vandalism, predators, escape of the animal(s) or natural disaster unless found negligent.
5. **Assignment and Subletting.** All PEN assignments are based on the available PENS at the time this agreement is executed. The HROA Member Services office is solely responsible for all PEN assignments. Improved pens from the previous season are assigned with right of first refusal by the previous LESSEE that made the improvements.

LESSEE may not sublet the PEN under any circumstances.

6. **Use of Premises.** The PEN is rented to LESSEE for personal show animal purposes only and may not be used by LESSEE for any commercial, private breeding or other purpose.

Virtual shows are permitted if they occur within the January 1 – August 30 timeframe designated within this AGREEMENT and if they are officially organized by a State certified, County of San Luis Obispo 4H or FFA program.

7. **LESSEE Obligations.** LESSEE agrees to perform the following obligations:
  - A. To comply with ALL rules and regulations of HROA pertaining to Common Areas and Amenities including those addressed by the CC&Rs and the Membership Handbook – Rules and Regulations and comply with all posted Equestrian Center and Youth Livestock Center rules.
  - B. To provide HROA with proof of homeowner’s insurance or an umbrella policy with minimum coverage of no less than \$300,000 in personal liability and property damage and must also name “Heritage Ranch Owners Association” as “certificate holder.”
  - C. To maintain current membership in a State certified, San Luis Obispo County 4H or FFA program, with a designated program leader. Independent showers are not permitted.
  - D. To keep only authorized show animal(s) in each PEN. Only Market animals are allowed in the Youth Livestock Center. Breeding animals are strictly forbidden. Authorized show animals include: sheep, goats, and swine. LESSEE shall provide the Association with the identification information for each animal (Scrapie ear tags for sheep and goats, photo showing swine ear notching).
  - E. To refrain from destroying, defacing, damaging, impairing or removing any HROA property or equipment in the Youth Livestock Center or permitting any person to commit such acts.
  - F. LESSEE may not disturb, annoy, endanger, or interfere with other PEN LESSEEs or his/her/their guests.

- G. LESSEE may not use the PEN for any unlawful purpose, violate any law or ordinance, or commit waste or nuisance in connection with his/her/their use of the PEN.
  - H. LESSEE shall refrain from leaving personal property or tack, etc. near the PEN unattended, and shall refrain from obstructing Common Areas and roadways.
  - I. LESSEE shall not alter the PEN or Common Areas in any way without expressed prior approval from HROA Management or its designated representative.
  - J. LESSEE shall remove all items from the leased PEN when the current show season has concluded, or August 30 of each year at the latest, when the lease is terminated and will be held financially responsible for payment of demolition or trash removal of any kind. Any items left after thirty (30) days will have a zero value and may be kept or disposed of by HROA.
  - K. To remove the show animal(s) from the PEN when requested by HROA for maintenance, operations or safety.
  - L. If repairs or upgrades are necessary, the LESSEE shall inform HROA of the need for such repairs or upgrades via a written form available at the HROA Member Services Office. No repair or upgrades may be completed without prior approval of the Association.
8. **Early Termination by HROA.** In the event that any of the following occurs, it shall be cause for immediate termination of this AGREEMENT by HROA at which time LESSEE shall not be entitled to any refund.
- A. LESSEE neglects or mistreats any animal at the Youth Livestock Center or the Equestrian Center, including not providing adequate food, water or medical care for their animal.
  - B. LESSEE fails to remain compliant with the Membership Handbook - Rules and Regulations and all HROA governing documents.
  - C. LESSEE fails to make any payment for the leased PEN.
  - D. LESSEE fails to maintain their good standing with HROA for any thirty (30) day period.
  - E. LESSEE's insurance coverage is lapsed or cancelled due to nonpayment by LESSEE.
  - F. LESSEE's insurance coverage is cancelled due to other than nonpayment; and LESSEE fails to cure within thirty (30) days.
  - G. LESSEE is no longer an owner or tenant associated with HROA.
  - H. LESSEE fails to register show animal(s) located in a PEN with HROA within five (5) days of written notice by HROA by warning, citation or letter.
  - I. LESSEE fails to register show animal(s) and provide HROA with current insurance certificates.

J. LESSEE fails to remain a member in good standing with a State certified San Luis Obispo County 4H or FFA program.

9. **Attorney's Fees.** In any legal action brought by either party to enforce the terms of this AGREEMENT, the prevailing party is entitled to all costs incurred in connection with such action, including reasonable attorney's fees.
10. **Entire AGREEMENT.** This AGREEMENT contains all the agreements of the parties and cannot be amended or modified except by written agreement, authorized in writing by the HROA Board of Directors.
11. **Registration of Show Animal(s):** LESSEE shall submit a Youth Livestock Center Information Form to HROA for all animals held in LESSEE's name that will reside in the PEN. This information must be kept current. All livestock changes must be preapproved by the Association prior to any modifications. Failure to do so will cause immediate termination of lease and privileges in the Youth Livestock Center.
12. **Service of Notices.** For the purpose of service of process of notices and demands. This information must be kept current.

LESSEE's address is \_\_\_\_\_

LESSEE's Phone # is ( \_\_\_\_\_ ) \_\_\_\_\_

Alternate Phone # is ( \_\_\_\_\_ ) \_\_\_\_\_

LESSEE's email address is \_\_\_\_\_

Notices, demands and service of process for HROA may be served on HROA at the following address: 2130 Heritage Loop Road, Paso Robles, CA 93446

**LESSEE:**

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Account \_\_\_\_\_ Lot/Tract \_\_\_\_ / \_\_\_\_

**MEMBER (if Lessee is a Tenant):**

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Account \_\_\_\_\_ Lot/Tract \_\_\_\_ / \_\_\_\_

**HROA:**

Printed Name \_\_\_\_\_ Title \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**Attachments:**

- HROA Membership Handbook Excerpt, Section 5.07.06 Youth Livestock Center Operating Rules
- Youth Livestock Center Rules
- Youth Livestock Center Map



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Phone: (805) 238-9641  
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Website: www.hroa.us

**LIVESTOCK CENTER**  
**INFORMATION FORM**

Name \_\_\_\_\_ Date \_\_\_\_\_

Account # \_\_\_\_\_ Lot/Tract \_\_\_\_\_ Space # \_\_\_\_\_

Circle One: Owner or Tenant | If Tenant, Property Owner Name \_\_\_\_\_

Property Address \_\_\_\_\_

Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

Full-time Ranch resident (other than spouse) to contact in case of emergency:

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

**LIVESTOCK INFORMATION**

Circle One: Lamb Goat Hog/Swine

Program Affiliation: 4-H FFA

- Scrapie ear tag (Sheep & Goats)
- Photo showing ear notching (Hog/Swine)

Attach a dated, colored photo of the above-named animal.

Lessee Printed Name: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Member Printed Name: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Program Leader Printed Name: \_\_\_\_\_

Email \_\_\_\_\_ Phone # \_\_\_\_\_

Program Leader Signature \_\_\_\_\_ Date \_\_\_\_\_

**For office use only**

Lease Signed \_\_\_\_\_ Fees \_\_\_\_\_ Insurance \_\_\_\_\_  
Effective Date \_\_\_\_\_ Space # \_\_\_\_\_ Account # \_\_\_\_\_



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### Youth Livestock Center Rules

1. The maximum speed limit is 5 mph at all times for all vehicles.
2. Walk; do not run, in both the Livestock Center and the Equestrian Center.
3. All gates are to be kept closed at ALLTIMES.
4. Do not feed another member's animals unless you have been expressly asked by the owner to care for them.
5. When using equipment, clean it and return it back to the tool area.
6. Pens are to be cleaned daily.
7. Manure should be disposed of only in the pit located directly outside of the livestock area. Do not dump manure anywhere else.
8. Individual tack stalls are prohibited.
9. Empty wheelbarrows immediately after using them.
10. Respect other members' space and equipment.
11. All animals must remain in their pens when the owner is not present.
12. Only authorized animals are allowed in the livestock area.
13. Clean the Common Areas of your animal's droppings.
14. Turn off water hoses and roll them up after use.
15. Wash your animal in the wash rack area. Clean the wash rack after you use it.
16. A responsible adult must be present any time youth activity is taking place including but not limited to, when friends/guests are visiting. Guests are considered the responsibility of the owner and are required to follow the rules at all times. Failure to do so may result in the owner's privileges being revoked.
17. Contact the HROA office immediately if there are any problems with or injury/damage to animals or equipment.
18. Barbeque to be used only under adult supervision.
19. Bicycle riding is prohibited.
20. Follow all Equestrian Center Rules.

# EQUESTRIAN CENTER OPERATING RULES

## Excerpt from the Heritage Ranch Owners Association Membership Handbook – Rules and Regulations adopted on July 1, 2020

**NOTE: ALL Membership Handbook Rules and Regulations apply to the Equestrian Center. This excerpt is provided as a quick reference only.**

### 6. Equestrian Center Operating Rules

Everyone who enjoys the privilege of using the Heritage Ranch Owners Association Equestrian Center (“Equestrian Center”) is expected to conduct themselves with courtesy and good sportsmanship at all times. With that in mind, the following rules are intended to ensure the safe and enjoyable use of the Equestrian Center for everyone. Please familiarize yourself with the following rules, keeping in mind that common sense and concern for the welfare of horses and individuals at the Equestrian Center should always prevail.

Leased space in the Equestrian Center is available to Primary Members (without Tenants), Co-Members and Tenants (who provide a letter of acknowledgment from the property owner). Upon leasing a space, the lessee (“Boarder”) is responsible for their own actions as well as those of their Guests and family members. Noncompliance matters must be resolved in a timely manner and payments on account must be kept current to ensure boarders remain in good standing and retain membership privileges.

Anyone who is noncompliant with any of the provisions of the Membership Handbook – Rules and Regulations, including the Equestrian Center Operating Rules, or who shirks their responsibilities as a Boarder or Rider may be subject to a citation and fine to gain compliance. Subsequent citations for the same infraction may be issued. Please refer to the Schedule of Monetary Penalties by numbered subject matter. Repeat non-compliance matters will result in further disciplinary action which may include the loss of membership privileges and/or eviction from the Equestrian Center.

If you have questions or concerns regarding these rules, please contact the Member Services Office at (805) 238-9641 or [office@hroa.us](mailto:office@hroa.us).

#### A. General Rules

1. The Equestrian Center has a zero-tolerance policy for the mistreatment or neglect of any animal. If you witness any animal abuse, please immediately report it to the County of San Luis Obispo Animal Services at 805-781-4400. If the animal mistreatment or neglect is an after-hours emergency and cannot wait to be reported during the next business day, please call 911. Animal Services information can also be found at <https://www.slocounty.ca.gov/Departments/Health-Agency/Animal-Services/Contact-Us.aspx>
2. No improper conduct, obscenities, verbal or physical threats by owners, residents, tenants, family and/or guests will be tolerated. Actions by any person of any nature, particularly in the Common Areas, Amenities, facilities and/or on social media, or

towards owners, residents, tenants, family and/or guests, employees, directors and/or service providers which may be dangerous, create a health or safety problem, create a hostile environment, or disturb others, are not permitted. These include noise, intoxication, quarreling, any form of harassment, threats, picketing, fighting, offensive or abusive language or rowdy and mischievous behavior. Abuse of employees or hindering them in the performance of their duties is also prohibited. Non-compliance with these rules will be cited under 2.05.03 Conduct and/or 2.05.05 Disturbing the Peace.

3. If you or your horse are involved in or witness to an accident or injury, please report it as soon as possible to the HROA General Manager or the Ranch Patrol Manager. Always and immediately call 911 if the accident or injury is an emergency situation.
4. Equestrian Center hours are from sunrise to 10:00 p.m. daily. The Equestrian Center is closed to all Boarders, Members, Tenants, Residents, their Guests and their family members between 10:00 p.m. and sunrise. Access for Boarders, their representatives, veterinarians and/or other designated personnel is allowed at any time for medical and other emergencies. Designated HROA staff is also authorized to enter the Equestrian Center at any time to patrol or to attend to maintenance emergencies.
5. All Equestrian Center Boarders, Members and Tenants must remain in good standing with the Association in order to use the Equestrian Center. (See Membership Handbook Section 1, "Purpose of Handbook," for the definition of "good standing")
6. The Equestrian Center is a Common Area Amenity of the Heritage Ranch Owners Association and as such is subject to ALL rules and regulations of the ASSOCIATION pertaining to Common Areas and Amenities. In addition, all persons present at the Equestrian Center must observe all posted rules.
7. The Equestrian Center shall have no more horses than are specified in the Equestrian Center Master Plan as adopted by the HROA Board of Directors. There shall be no more than four (4) paddock spaces (four horses) allowed per boarder. When there is a waiting list, two (2) paddock spaces will be the maximum allowed to be reserved by a boarder.
8. Children under the age of 14 must be accompanied by a responsible adult at all times.
9. Stallions (unneutered males one year of age or older) are not permitted at the Equestrian Center.
10. Do not feed any horse without the horse owners' prior permission.
11. Do not enter any paddock or shed without the horse owners' prior permission.
12. Do not touch any horse, paddock or belongings without the horse owners' prior permission.
13. Appropriate footwear (i.e. closed shoes) must be worn at all times within the Equestrian Center, even if not riding or handling a horse.
14. No illegal drug use is allowed on Heritage Ranch property at any time, including the Equestrian Center. No handling of any horse while under the influence of alcohol or other drugs is permitted. Anyone suspecting another member of impairment should immediately contact the San Luis Obispo Sheriff's Office.
15. Smoking is prohibited in the Equestrian Center area and in/near the barn.
16. No domestic pets (other than leashed dogs) are allowed in the Equestrian Center. Unleashed dogs are prohibited at all times. Dogs are prohibited at all times from turnouts,

- the hot walker enclosure, round pens, large arena, pasture or wooden box stalls.
17. Climbing on corrals, paddocks or equipment anywhere in the Equestrian Center is prohibited.
  18. Any item that could reasonably spook or scare a horse is not allowed in the paddock areas or around the arenas. Such items include, but are not limited to, balloons, firecrackers, and other loud noise-making devices.
  19. For safety reasons, horses are not allowed in close proximity to the Recreation Barn, in the Maintenance area, at the Marina or Campground or in any Heritage Ranch Park area.
  20. Horses are only allowed to be tied in cross ties or at hitching rails. Horses may not be left unattended when not in their own paddocks.
  21. Untethered horses and horseback riding in the hot walker enclosure are prohibited. If horses are waiting, time on the hot walker is limited to twenty (20) minutes.
  22. Wash rack use is strictly for the Equestrian Center Boarders, their Guests, and guest horses that pay the nightly guest rate fee.
  23. Turnouts are permitted in the two, fenced pens near Equestrian Road and are first come/first served. The time in each turnout shall not exceed twenty (20) minutes if another horse is waiting, and one (1) hour total per day.
  24. Turnouts into the arena are only allowed for up to twenty (20) minutes and require direct supervision. Riding in the arena takes precedence over turnouts; therefore, you must remove your horse promptly if a rider is waiting for use of the arena.
  25. Horse feeding is prohibited in any Common Area including shared spaces at the Equestrian Center or such as turnouts, pastures, the arena or the hot walker.
  26. The round pens and hot walker are only available to Equestrian Center Boarders and their Guests over the age of 18.
  27. Lunging is only allowed in the arena and in round pens. A person wishing to lunge a horse in the arena while someone is riding should obtain the consent of the rider before proceeding.
  28. Horse trailers may only be parked or stored in areas designated by HROA Management or its designee. One (1) trailer space per Association property unit is allowed.
  29. Through traffic must be maintained on all roadways within the Equestrian Center at all times. Do not block any gate or drive through or limit accessibility of the facilities. No overnight parking of any vehicle or trailer is allowed in the Equestrian Center.
  30. The speed limit in the Equestrian Center is 5 miles per hour.
  31. Excessive watering in or around paddock areas is prohibited.

## **B. BOARDER and GUEST RESPONSIBILITIES**

1. It is your responsibility to keep your horse under control at all times. Riders must use tack and equipment that allows them reasonable control of their horses. Horses are required to walk in the Equestrian Center from the barn to the south end of the paddocks. Horses may not be tethered or left unattended anywhere outside their paddocks including undeveloped Common Areas, arenas, pastures, pens or the hot walker.
2. Without exception, and before any horse or personal property or equipment is brought

to the Equestrian Center, prospective Boarders must apply to bring a horse to the Association by submitting the following documentation. Please allow at least seven (7) days for review and approval of this application. In addition, all paddock and structure installations or changes must be submitted for review and approval. See Section D for additional information.

- a. A completed lease agreement
  - b. A completed Equestrian Center Hold Harmless Agreement
  - c. A current certificate of insurance for personal liability in amounts designated by the Board of Directors
  - d. Current vaccination certificates (See Section 6.B.5)
  - e. A signed acknowledgement of receipt of and agreement to abide by the Equestrian Center Rules.
  - f. Payment for first month space lease and a security deposit
3. Guest Horses that are sponsored by Boarders, Members or Tenants are the responsibility of their sponsor. The following must be provided prior to Equestrian Center use.
- a. A completed Equestrian Center Hold Harmless Agreement
  - b. A current certificate of insurance for personal liability in amounts designated by the Board of Directors
  - c. Current vaccination certificates (See Section 6.B.5)
  - d. A signed acknowledgement of receipt of an agreement to abide by the Equestrian Center Rules.
  - e. Payment for usage fee for the overnight stay (if applicable)
4. Only approved horses shall be kept at ANY time in the paddocks. Subleasing any paddock is prohibited. Any horse in any other person's paddock MUST have written consent of the paddock owner on file with the Association Member Services Office at all times. If not, the horse MUST be removed from the paddock immediately. Even with consent, there is a two-week maximum stay unless prior approval is obtained from HROA Management or its designee.
5. Equestrian Center occupants are required to maintain current equine vaccinations and to vaccinate their horses for, at a minimum: Tetanus toxoid, Western equine encephalitis (WEE), Eastern equine encephalitis (EEE), West Nile Virus (WNV) and equine influenza (flu) as well as any additional, veterinarian-recommended vaccinations. Rabies vaccinations and worming twice a year are also recommended. Receipts with dates documenting current vaccinations and relevant medical information must be provided to the HROA Office annually.
6. The Equestrian Center must always be able to contact a Boarder or Guest in case of emergency. Each paddock must have a sign identifying the name of horse, the owner's name, member number and phone number, the paddock number and your veterinarian's name and phone number. Contact information must be kept current at all times. If you will be out of town or unavailable by cell phone it is imperative that you leave the name and number of a responsible party with Management before leaving town.
7. It is recommended that Boarders provide a properly fitted halter and lead rope on their

paddock gates.

8. Paddock lease payments are due to the Association on the first day of each month. A late fee will be assessed for payments received after the 15<sup>th</sup> day of any month.
9. Boarders are responsible to provide and portion feed and to give clear, written feeding instructions to the HROA feeders. Any feed stored on the Equestrian Center premises must be stored in a sealed container that is locked or strapped shut to prevent rodents and insects. All containers must have the Boarder's name and paddock number clearly written on them for identification purposes.
10. Paddocks must be installed in accordance with HROA architectural standards for the Equestrian Center (See Section 6.D) and Common Area Amenities. Plans must be reviewed and approved by the HROA Management or its designee and occupied by an approved horse(s) within 30 days of rental unless additional time is approved by HROA Management or its designee. Paddocks left unoccupied for more than 30 days will be forfeited immediately. Once installed, if a paddock is vacant for more than 45 days without written permission from HROA Management or its designee, the paddock and any associated benefits in the Equestrian Center will be forfeited immediately.
11. Equestrian Center Boarders must ensure that all shed structures, paddocks, feed or feed bins, equipment and personal property remain within the boundaries of their rented spaces and do not encroach into any Common Areas.
12. Equestrian Center Boarders must keep all shed structures properly maintained at all times and in approved locations. Unsightly conditions in areas in and around paddocks and structures such as overgrown or dead vegetation, accumulation of items, animal waste, stored items, trash/garbage/rubbish, unmounted campers/camper shells and unsightly structural conditions are prohibited (See Section 4.05).
13. Boarders and Guests must keep paddocks, sheds, internal structures and adjacent Common Areas neat, clean and sanitary including manure pick up and raking of urine. When you are done grooming, washing your horse, or using common turn-out areas, please remove all manure, hoof pickings and loose hair and dispose of them in designated areas. Dump manure to the back of the pit.
14. Boarders and Guests are responsible to put away tack, manure forks and all other equipment in designated areas when they are finished using them.
15. All Guests using the large arena must be supervised by an Equestrian Center Boarder, Member or Tenant.
16. The Equestrian Center is not responsible for lost or stolen property. You are responsible for storing and securing your own equipment, and Management recommends that any valuable equipment should be taken home at night and not be stored at the Center.

### **C. RIDER RESPONSIBILITIES**

1. HROA Management may deny the use of any arena, pen, paddock or pasture at Management's sole discretion. Entry is prohibited when an area is closed due to for maintenance, or during inclement weather or other conditions deemed unsafe by the Management or its designee. Areas will be reopened only when footing and base will not be damaged by equestrian activity and/or when it is deemed safe.
2. If your horse becomes unmanageable you are required to leave a busy arena.

3. All riders must wear proper attire at all times, including closed-toe footwear with a heel. All riders under the age of 18 must wear a properly fitted riding helmet at all times while on horseback. When jumping in the arena area, all riders, regardless of age, must wear a properly fitted riding helmet and boots.
4. Riders under the age of 18 are not permitted to jump anywhere at the Equestrian Center unless under supervision by a parent or guardian.
5. Please treat other riders with consideration and observe all customary arena traffic rules, including passing left-shoulder to left-shoulder when riding in opposite directions and passing on the inside when riding in the same direction. Maintain a safe distance between your horse and other horses.
6. Riders bringing additional equipment in the arena, other than what may already be set up, such as barrels or poles must remove equipment from the arena and store it in designated areas after use. If there are riders already in the arena, please ask them before setting up equipment.
7. The Equestrian Center arena may be used by Equestrian Center Boarders and their approved Guests. Prior approval from Management or its designee is required for arena use by Members, Tenants and Guests that are not affiliated with Equestrian Center Boarders.

#### **D. EQUESTRIAN CENTER PROPERTY MAINTENANCE, IMPROVEMENTS OR CHANGES**

Prior to initiating any improvements, all Equestrian Center paddock, structure and improvement projects must be submitted to the HROA Architectural and Environmental Control Committee (AECC) for project review and approval. Project applications may be requested from the Member Services Office at 805-238-9641 or by emailing [aec@hroa.us](mailto:aec@hroa.us). A plot plan must also be included with the application. There is no charge for applying and obtaining approval. The Association/AECC will provide a decision within thirty (30) days of receipt of the application. ALL improvements will require a final inspection and sign-off by HROA Management or its designee.

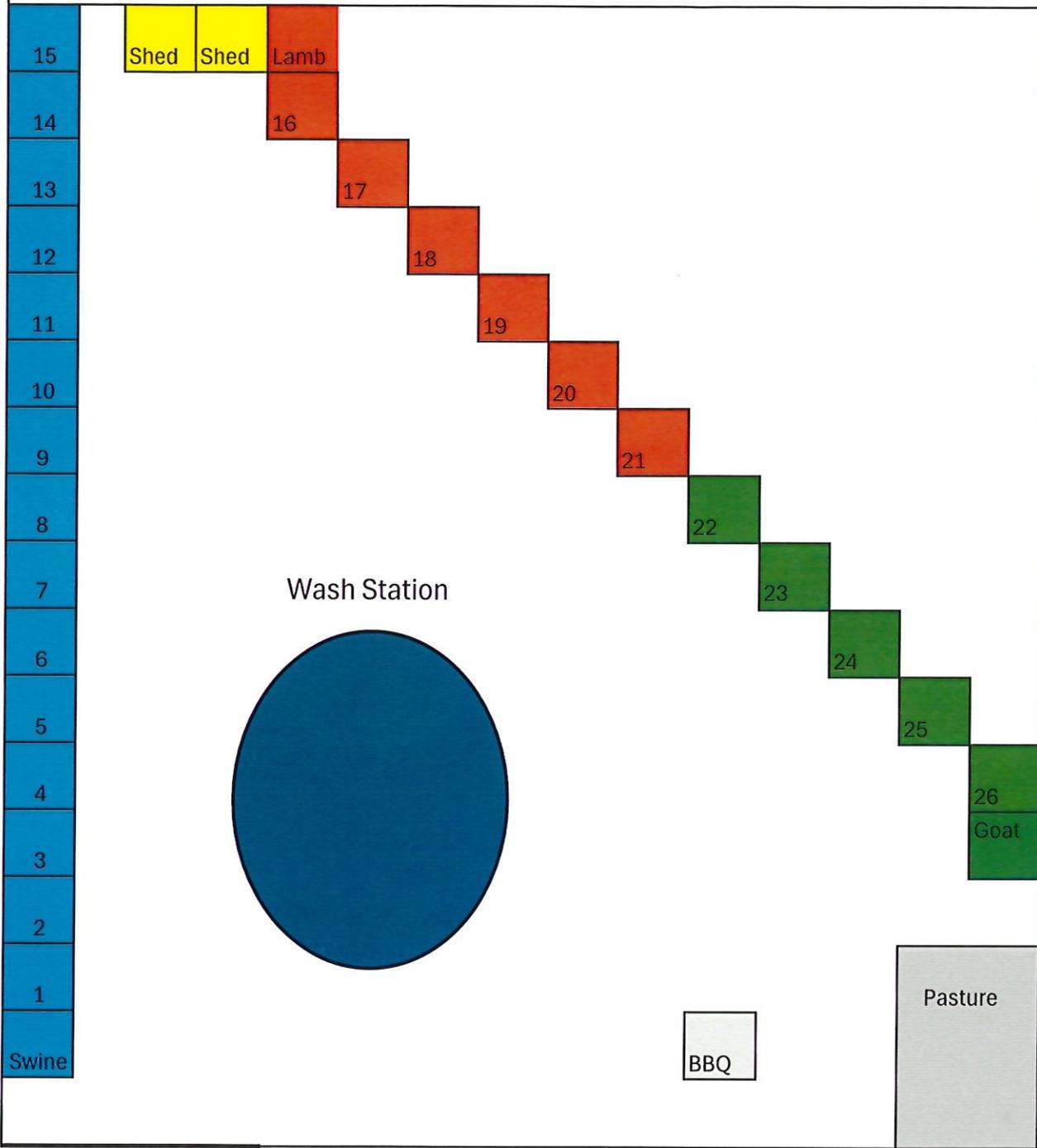
##### WORK THAT REQUIRES APPROVAL

1. Any improvement or change on Equestrian Center property, and the proposed location thereof is subject to prior approval in advance of the work being done. The type of projects that need approval by HROA Management or its designee include, but are not limited to:
  - Any and all installations of -- Storage Buildings (Sheds), Paddocks (Stalls) and Storage Containers
  - Any and all alterations including such things as - re-paints, re-roofs, replacements or repairs
  - Any and all relocations
  - Any and all demolitions

## ARCHITECTURAL GUIDELINES FOR PADDOCKS AND STRUCTURES

2. Paddocks are to be set up in conformity with HROA and the Equestrian Center standards, at the owner's expense. The required size for each paddock is 24' x 48' and must be made from heavy gauge, 4 rail round galvanized pipe panels, no shorter than 12' in length. Portable panels are not permitted.
3. A buffer zone of 3' of Common Area is to be maintained between all paddocks. (Exception: If two or more paddocks are adjoined, the required 3' buffer zone shall be incorporated equally into the buffer zone on either side of the adjoined paddocks.)
4. Each 24' x 48' paddock shall accommodate no more than one horse. (Exception: Mare with foal under 9 months of age).
5. Any final paddock area must include an approved 8' x 12' pre-manufactured tan metal shelter. Galvanized metal is also permissible if painted a pre-approved tan color. No plastic or wooden structures are allowed inside any paddock, and no tarps or cloth covers are permitted to be used as a shelter roof or sidewall. All shelters must be pre-approved by HROA Management or its designee as part of the original paddock set-up.
6. Paddocks shall have a water trough and feeder.
7. Any shed placed in the Equestrian Center must have prior written approval from HROA Management, its designee and/or the AECC. Each paddock space is permitted one (1) shed space. Location, size materials, and color of each shed are determined by HROA Management or its designee and the Master Plan located in the bulletin boards at the Equestrian Center. Any sheds erected on another Boarder's assigned space must be removed within 30 days.
  - Sheds must be located immediately adjacent to and not more than 5' from the paddock unless otherwise authorized by Management, its designee.
  - Sheds must fit in the area designated, and in no case may any structure exceed 12' in height or 140 overall square feet.
  - Wooden structures are allowed in the Equestrian Center subject to uniformity and damage that may be caused by horses.
  - Approved colors will be in the muted earth tone palate.
8. No hazardous equipment or materials are allowed in or around the paddock areas. Each paddock and shed area is to be kept clean and free from any building supplies such as galvanized panels, spare materials for use in the repair or replacement of the paddock, or any other items not directly used for the everyday care of the horse(s).

# LIVESTOCK CENTER



Swine 1-15

Lamb 16-21

Goat 22-26