

## **HROA Visitor Access System Request Form**

Heritage Ranch Main and North Gate Visitor Lanes

The Heritage Ranch Visitor Access System affords Members and Tenants two options to streamline access for <u>family and</u> <u>designated guests</u> at the Main and North Gate Visitor Lanes. They can use an assigned, unique 4-digit code. Members/Tenants will be responsible for sharing this unique code with their designated guests. In addition, there is an option of a listing on the Gate Access Panel Directory which allows guests the option to call the Member/Tenant for admittance over the telephone. *Please note: This code supplements your current HROA Member/Tenant Permanent Guest List. Guests who are not on a Permanent Guest List must still be called into the Gate. These access options are intended for use as a convenience for <u>authorized guests only</u> and may be revoked if misused.* 

Use of the Visitor Access Code or Gate Directory is <u>optional</u> and is not a gate card replacement. Complete and return this form to the Member Services Office via e-mail (<u>office@hroa.us</u>), fax (805-238-3430), in person or mailed to 2130 Heritage Loop Road, Paso Robles CA 93446.

HROA Member/Tenant ID # Lot/Tract \_\_\_\_ \_\_\_\_\_ Member/Tenant Name \_\_\_\_\_ Mailing Address Email Address(es) Please select one of the following options: Option 1 -- Four Digit Code (HROA assigned) \* **Option 2 -- Phone Number\*\*** Option 3 – Both: Four Digit Code (HROA assigned) \* and Phone Number\*\* Option 4 – No code or phone number. I understand that if I choose this option, I am responsible for my guest's entry into the Ranch. I will continue to call/e-mail the front gate with my incoming guest information. \*How do you prefer to receive your code: e-mail mail | Please allow 7-10 business days to receive your code. \*\*Please remember cell service is unreliable in some areas of Heritage Ranch. You may want to consider providing your guests a land line number. If you choose the phone option, your last name and/or first initial will be visible for scrolling

Member Signature

on the keypad display.

Date

Please submit your response to: <u>office@hroa.us</u> or Heritage Ranch Owners Association 2130 Heritage Loop Road, Paso Robles, CA 93446