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RECREATION BARN - RENTAL APPLICATION

Account/Member ID _____ Lot/Tract _____ Address _____

PROPERTY OWNER Name(s) _____

TENANT Name(s) _____

Phone (Home) _____ Work/Mobile Phone _____

E-mail Address _____

Date Requested: _____ Time Requested: from _____ to _____ Event Start Time: _____

Advance Set-up Request _____

Number of People Expected _____

All Heritage Ranch PROPERTY OWNERS will be invited to participate

This a private event closed to the general community

Purpose of Event: _____

Alcohol will be served (Certificate of Insurance indemnifying HROA is required).

Alcohol will NOT be served

I understand and agree that I am responsible and liable for any damage caused as a result of this event done by any person attending. I understand that the Recreation Barn key will be picked up before the event at the HROA Office, and that I am responsible for e-mailing a guest list to the gate prior to the event. I understand that all clean-up will be completed and the key returned to the HROA Office by 8:00 a.m. following the day of the event (or next business day), or I may be charged accordingly.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Use Fee of \$200.00 paid by: ___ Credit Card / ___ Check # _____ / ___ Cash Received by _____

Cleaning Deposit of \$300.00 paid by: ___ Credit Card / ___ Check # _____ / ___ Cash Received by _____

Liability Insurance Certificate Received by _____

() Copy to Gatehouse, () Copy to Maintenance, () Copy to Security

() Optional: Initial Inspection made on (date) _____ by _____

() Final Inspection made on (date) _____ by _____