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## Community Engagement Committee Charter

### Purpose

- In conjunction with the Heritage Ranch Owners Association (HROA) Board of Directors and Association management, develop a social events program to build a cohesive community.
- Advise and assist the Board of Directors in the implementation and evaluation of community events, programs and activities sponsored by HROA.
- Assist with the creation of an annual calendar of community events.
- Act as a volunteer force to produce and facilitate these events, programs and activities.

### Responsibility

- Suggest, plan and assist the Board of Directors and Association management in the implementation of community events, programs and activities for the enjoyment of community members.
- Accept and consider suggestions and concerns of HROA members regarding community events, programs or activities. Provide information to all community members regarding upcoming events and activities.
- Attend Committee meetings, monthly or as needed, to support planned community events as directed by the Board of Directors and Association management.
- Commit to volunteer time at Association events, primarily the signature community events and facilitate recruitment of community members to volunteer for events as necessary.

### Qualifications

- The Committee shall consist of 5-7 members, ideally representing varied tracts within the community. The committee shall have one staff member representative and one Board member representative.
- Any member in good standing may serve on the Committee. Good standing means that all quarterly/monthly assessments are current with the Association, and there are no outstanding non-compliance citations appear on the account.
- All Committee members serve at the pleasure of the Board of Directors.
- Committee members are strongly encouraged to attend all meetings. If a member is unable to meet the obligations of the Committee and misses three (3) or more meetings in a calendar year, the member will be removed from the Committee.

### Selection of Members and Terms

- Homeowners/members who meet the above criteria are eligible to serve on the Committee.
- The Board of Directors will appoint members to the Committee on an annual basis or as needed.
- Appointments will be on a two-year term.

Role

The role of the Committee Member is to work together as a team in a cooperative and communicative manner to complete the stated purpose of the Committee. Members of this Committee do not have the authority to give direction and/or instructions to Association contractors, vendors, management or employees. Members of this Committee shall not solicit bids or services, or interact with Association vendors, without specific direction from the Board of Directors or Association management.

This Community Engagement Committee Charter was approved by the Board of Directors, and effective as of February 27, 2020 and until such date as it may be modified, rescinded or revoked by the Board of Directors.

  
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Michael Bright, President  
Board of Directors  
Heritage Ranch Owners Association

Feb. 27, 2020  
Date